Kalkaska County Library | 247 S. Cedar Street, Kalkaska, MI 49646
(231) 258-9411 | info@kalkaskalibrary.org

Regular Meeting Approved Minutes | 23 June 2026
Held at the Kalkaska Public Schools' Administration Building

1. Call to order: Needham at 10:00 a.m.

2. Attendance:

   Trustees: D. Needham, R. Lucyk, C. Cook, R. Wesley, R. Heitmeyer

   Commissioner liaison: J. Sieting

   Friends' Liaison: M.R. Gillooly

   Staff: J. Roberts, J. Velez

   Public: None

3. Approval of agenda:

   MOTION by LUCYK to approve the agenda as presented

   SECOND by COOK

   MOTION CARRIED - all ayes (5 / 0)

4. Approval of minutes:

   MOTION by WESLEY to approve the minutes of the 26 May 2026 regular meeting as presented

   SECOND by COOK

   MOTION CARRIED - all ayes (5 / 0)

5. Public comment: None

6. Treasurer's report / approval of expenditures:

   May penal fines were $5,281; better but still slightly below $5,583, the average monthly amount needed to meet our budget projection of $67,000. Glancing over the bills, it's looking like our remaining expenses for summer reading are paid. At the halfway point in the year we're $10,625.84 under budget. We would normally expect to see tax revenue moved to our account in July, at which time we'll have a more complete revenue picture. As of this writing, our credit union CDs have not been purchased, and last month the county requested that no budget amendments be submitted in May, hence budget amendment 2026-1 was submitted June 22nd.

   MOTION by LUCYK to approve the treasurer's report as presented
   SECOND by WESLEY
   MOTION CARRIED by roll call — all ayes (5 / 0)

   MOTION by COOK to approve expenditures for June 2026 in the amount of $11,815.70 as presented
   SECOND by WESLEY
   MOTION CARRIED by roll call — all ayes (5 / 0)

7. Director's report: Placed on file

8. Friends of the Library report: Total Assets: $15,432.11;
   New Library Account: $455,851.68; 2026 golf outing to be held at Twin Birch, Sept. 18th

9. DDA report: Lift station and traffic calming projects in process; new strategic plan in process

10. New building committee: Discussion; RFP in process; engineering firms to be consulted for on-site stormwater retention

11. Commissioner liaison report: Audit has required two extension requests; currently accepting applications for administrator

12. Unfinished business:
    a. Basement flooding remediation: MMRMA will replace up to $21,086.10 for basement flooring; $45,000 to $60,000 to remove elevator; waterproofing quotes range from $26,913.42 to $40,396.06; standing water remains in elevator shaft

13. New business:
    a. None

14. Items for future agenda:
    a. Carpet removal

15. Public comment: None

Next meeting scheduled for: Tuesday, July 28th, 10:00 a.m.

16. Adjournment: Needham at 11:16 a.m.

Respectfully Submitted,
John Roberts, Recording Secretary