Kalkaska County Library | 247 S. Cedar Street, Kalkaska, MI 49646
(231) 258-9411 | info@kalkaskalibrary.org

Regular Meeting Approved Minutes | 26 May 2026
Held at the Kalkaska Public Schools' Administration Building

1. Call to order: Needham at 10:00 a.m.

2. Attendance:

   Trustees: D. Needham, R. Lucyk, C. Cook, R. Wesley, R. Heitmeyer
   Commissioner liaison: J. Sieting – absent
   Friends' Liaison: M.R. Gillooly
   Staff: J. Roberts, J. Velez, M. Prieto-Seijas, J. Porter, T. Carlisle, A. Erickson
   Public: None

3. Approval of agenda:

   MOTION by LUCYK to approve the agenda as presented
   SECOND by WESLEY
   MOTION CARRIED - all ayes (5 / 0)

4. Approval of minutes:

   MOTION by WESLEY to approve the minutes of the 6 May 2026 board retreat as presented
   SECOND by COOK
   MOTION CARRIED - all ayes (5 / 0)

   MOTION by COOK to approve the minutes of the 28 April 2026 regular meeting as presented
   SECOND by LUCYK
   MOTION CARRIED - all ayes (5 / 0)

5. Public comment: None

6. Treasurer's report / approval of expenditures:
   April penal fines are much better than expected – $11,717.75. Expenditures include $3,461.90 directly related to basement flooding. Recouping any flood-related expenses, whether from an insurance claim or FEMA, is unknown at this point.

   MOTION by WESLEY to approve the treasurer's report as presented
   SECOND by LUCYK
   MOTION CARRIED by roll call — all ayes (5 / 0)

   MOTION by COOK to approve expenditures for May 2026 in the amount of $16,620.49 as presented
   SECOND by WESLEY
   MOTION CARRIED by roll call — all ayes (5 / 0)

   MOTION by LUCYK to approve budget amendment 2026-1, dated 26 May 2026, as presented
   SECOND by COOK
   MOTION CARRIED by roll call — all ayes (5 / 0)

7. Director's report: Placed on file

8. Friends of the Library report: Total Assets: $15,271.11; New Library Account: $455,132.46; Next Friends' Meeting will be held at the Commission on Aging on May 26th at 4:00 p.m.

9. DDA report: Sunday, May 31st at 10:00 a.m., flower planting at Railroad Square

10. New building committee: J. Roberts presented River Birch Consulting's research summary; discussion of communications strategies; new building e-newsletter sent May 28th

11. Commissioner liaison report: No report

12. Unfinished business:
    a. Basement flooding remediation: Library leadership staff share perspectives and feedback on new building, basement repairs, and short- and medium-term planning; discussion of using the Cherry Street KPS Alternative Education building as a temporary youth services location

13. New business:
    a. None

14. Items for future agenda:
    a.

15. Public comment: None

Next meeting scheduled for: Tuesday, June 23rd, 10:00 a.m.

16. Adjournment: Needham at 11:18 a.m.

Respectfully Submitted,
Jackie Velez, Recording Secretary