Kalkaska County Library | 247 S. Cedar Street, Kalkaska, MI 49646
(231) 258-9411 | info@kalkaskalibrary.org

Regular Meeting Approved Minutes | 24 March 2026
Held at the Kalkaska County Library

1. Call to order: Needham at 9:59 a.m.

2. Attendance:

   Trustees: D. Needham, R. Lucyk - absent, C. Cook, R. Wesley, R. Heitmeyer
   Commissioner liaison: J. Sieting – absent
   Friends' Liaison: M.R. Gillooly – absent
   Staff: J. Roberts, J. Velez
   Public: None

3. Approval of agenda:

   MOTION by WESLEY to approve the agenda as presented
   SECOND by COOK
   MOTION CARRIED - all ayes (4 / 0)

4. Approval of minutes:

   MOTION by HEITMEYER to approve the minutes of the 24 February 2026 regular meeting as presented
   SECOND by COOK
   MOTION CARRIED - all ayes (4 / 0)

5. Public comment: None

6. Treasurer's report / approval of expenditures:
   February penal fines were $3,972, which at this rate will put us about $20,000 below or $67,000 estimate (An estimate we based on declining revenues.). Things could improve over the summer. Total expenditures, at about $17,550 to the good, are better than we expected, and MI CLASS interest is a budget bright spot, $2,743 just this past month. The big picture is that in the realm of what we

can control we're doing pretty good but it's too early to know what will happen with tax revenue and penal fines.

MOTION by WESLEY to approve the treasurer's report as presented
SECOND by COOK
MOTION CARRIED by roll call — all ayes (4 / 0)

MOTION by COOK to approve expenditures for March 2026 in the amount of $12,520.48 as presented
SECOND by HEITMEYER
MOTION CARRIED by roll call — all ayes (4 / 0)

7. Director's report: Placed on file.

8. Friends of the Library report: Spring art auction in April-May

9. DDA report:
   Completed final application steps for traffic calming study; strategic planning process to commence soon

10. New building committee: Building walkthrough (assessment) with Ed Bailey; Senator Peters directed spending request to be submitted; communications strategy meeting with Keri Amlotte

11. Commissioner liaison report: No report

12. Unfinished business:
    a. Circ. desk safety upgrade: Completed

    b. Bylaws review:

MOTION by WESLEY to approve the Board of Trustees bylaws as presented and authorize the board president to sign
SECOND by HEITMEYER
MOTION CARRIED by roll call — all ayes (4 / 0)

13. New business: None

14. Items for future agenda:
    a. Credit union CD purchases

15. Public comment: None

Next meeting scheduled for: Tuesday, April 28th, 2026, at 10:00 a.m.

16. Adjournment: 10:33 a.m.

Respectfully Submitted,
Jackie Velez, Recording Secretary