

Kalkaska County Library | 247 S. Cedar Street, Kalkaska, MI 49646
(231) 258-9411 | info@kalkaskalibrary.org

Regular Meeting Draft Minutes | 26 March 2024
Held at the Kalkaska County Library

1. Call to order: NEEDHAM at 10:00am
2. Attendance:
Trustees: D. Needham, R. Lucyk (absent), M. Moran, C. Cook, R. Wesley
Commissioner liaison: J. Sweet
Friends' Liaison: M.R. Gillooly
Staff: J. Roberts (absent), D. Payne
Public: None
3. Approval of agenda:

MOTION by WESLEY to approve the agenda as presented
SECOND by COOK
MOTION CARRIED - all ayes (4 / 0, LUCYK absent)

4. Approval of minutes:

MOTION by COOK to approve the minutes of 27 February 2024 as presented
SECOND by MORAN
MOTION CARRIED - all ayes (4 / 0, LUCYK absent)

5. Public comment: None
6. Treasurer's report / approval of expenditures:

Recall that last month we reported a “massive influx of miscellaneous revenue”, (\$293,000), and speculated that it could have been an error, and that it might be removed from us. This may have occurred, but now there are a lot of other unexplained changes appearing.

As of February 29, the Total Bank Balances were somewhere around \$1,149,300. This is almost \$445,000 LESS than it was at the end of January (~\$1,323,500) so there seems to have been some attempt to remove that large unexplained increase from last month. But the reduction in cash pool was much larger than the amount that was added in January, so the correction, plus the large (\$50,316) monthly expenditures in January, drew the Huntington 271 cash pool down to -\$111,130. Still looks like something is amiss.

Corinna Hervey has told us that she made the transfer of last year's Penal Fines, \$91,133.05, from our 271 fund into our 472, but I am unclear about its impact on the

balance in the HNB 472 cash pool. That is only about \$13,600, so it didn't end up there. Probably just applied directly to the 472 FB. We have to get this all figured out before we try to put the penal fines into 472 CLASS.

Penal Fines for February were \$4,815, a total of \$14,238 for YTD. We earned \$5,226 interest in February, or \$9,760 year to date.

Revenues and Expenditures: We are spending ahead on a number of line items, including Books, E collection, periodicals, contractual services and fixtures and furnishings, but are all still within the annual budget.

MOTION by MORAN to accept treasurer's report as presented

SECOND by WESLEY

MOTION CARRIED by roll call (4 / 0, LUCYK absent)

MOTION by COOK to approve expenditures for March 2024 in the amount of \$13,912.48 as presented

SECOND by MORAN

MOTION CARRIED by roll call (4 / 0, LUCYK absent)

7. Director's report: Read by NEEDHAM, placed on file

8. Friends of the Library report: Placed on file

9. DDA report:

Filed grant for upgraded rail system, possible passenger service. Economically challenging. 4th year applying, impacted by rail service north of Manton, state has budget monies now to overcome obstacles

10. Fundraising working group:

11. Millage working group:

12. Unfinished business:

13. New Business:

a. None

14. Commissioner liaison report:

New marketing director, new county administrator and financial officer, will be visiting

15. Items for future agenda:
 - a. None

16. Public comment: None

Next meeting scheduled for 30 April 2024 at 10:00am

17. Adjournment: 10:22am

Respectfully Submitted,
Debra Payne
Recording Secretary