

Kalkaska County Library | 247 S. Cedar Street, Kalkaska, MI 49646  
(231) 258-9411 | info@kalkaskalibrary.org

Regular Meeting Approved Minutes | 27 February 2024  
Held at the Kalkaska County Library

1. Call to order: Needham at 10:01am

2. Attendance:

Trustees: D. Needham, R. Lucyk, M. Moran, C. Cook,

R. Wesley [absent]

Commissioner liaison: J. Sweet [absent]

Friends' Liaison: M.R. Gillooly

Staff: J. Roberts, D. Payne

Public: None

3. Approval of agenda:

MOTION by COOK to approve the agenda as presented

SECOND by LUCYK

MOTION CARRIED - all ayes (4 / 0, WESLEY absent)

4. Approval of minutes:

MOTION by COOK to approve the minutes of 23 January 2024 as  
presented

SECOND by LUCYK

MOTION CARRIED - all ayes (4 / 0, WESLEY absent)

5. Public comment: None

6. Treasurer's report / approval of expenditures:

As of January 31, Total Fund Balance was \$1,590,585.93, which is in good agreement with our Total Bank Balance number of \$1,593,880.87. The fund balance is \$267,062.91 higher than at the end of December, due to a massive influx of "miscellaneous revenue," which is highly unusual. If this is somehow a misplaced deposit of current tax revenue, it is still a very unusual time for it to be credited to our accounts. It was deposited to the Huntington National 271 cash pool, increasing that from \$67,123 at the end of December, to \$335,620. Is this an error? Will it suddenly disappear? If not, might we take advantage of higher interest being paid at Michigan CLASS, and move a goodly portion of it there, gradually bringing back amounts to cover actual monthly expenses? Our invested deposits earned \$4,534 interest in the month of January, nearly all from our CLASS investments. We now have \$1,198,631 in our four accounts there, earning 5.5%/year. Penal Fines in January were strong, at \$9,423.20. Our monthly budget is only \$5833. We have given instruction to transfer last year's penal fines total, \$91,133.05, from 271 to 472, into the Huntington National 472 account. Because of the lack of entries in the Revenues and Expenditures reports this month, and the highly unusual "miscellaneous" deposit, we cannot make any judgements about spending or income.

**MOTION by LUCYK to accept treasurer's report as presented**

**SECOND by COOK**

**MOTION CARRIED by roll call (4 / 0, WESLEY absent)**

**MOTION by MORAN to instruct the county treasurer to transfer \$91,133.05 from Huntington 472-790-003.500 to MI CLASS Account 472 New Library Construction Fund (MI-01-0577-0003)**

**SECOND by COOK**

**MOTION CARRIED by roll call (4 / 0, WESLEY absent)**

MOTION by MORAN to approve expenditures for February 2024 in the amount of \$50,316.89 as presented

SECOND by MORAN

MOTION CARRIED by roll call (4 / 0, WESLEY absent)

a. Approval, 2024 budget:

MOTION by COOK to approve the 2024 budget as presented

SECOND by MORAN

MOTION CARRIED by roll call (4 / 0, WESLEY absent)

b. Budget amendment:

MOTION by COOK to approve budget amendment dated 27 February 2024 as presented, increasing 471-790-962.000 (Co Library Building Expense) by \$11,000 and 271-790-722.000 (Tuition Reimbursement) by \$2,000, decreasing 271-790-920.000 (Expense) by \$2,000, and appropriating \$11,000 from 471-790-699.999 (Appropriated Fund Balance)

SECOND by LUCYK

MOTION CARRIED by roll call (4 / 0, WESLEY absent)

7. Director's report: Placed on file

8. Friends of the Library report: Placed on file

9. DDA report: Awarded \$50,000 planning grant from the Walkability Action Institute; multiple organizations interested to assist, including the Michigan Bicyclists League
10. Fundraising working group: Legislative earmark to be submitted to Sen. Peters' office in March
11. Millage working group: Ballot resolution submitted to county commissioners; motion to be considered at March meeting
12. Unfinished business:
  - a. None
13. New Business:
  - a. None
14. Commissioner liaison report: No report
15. Items for future agenda:
  - a. None
16. Public comment: None

Next meeting scheduled for 26 March 2024 at 10:00am

17. Adjournment: 11:26am

Respectfully Submitted,

Debra Payne

Recording Secretary