

**KALKASKA COUNTY LIBRARY | 247 S. CEDAR STREET, KALKASKA, MI 49646
(231) 258-9411 | info@kalkaskalibrary.org**

**REGULAR MEETING DRAFT MINUTES | 24 JANUARY 2023 AT 10:00AM
Held at the Kalkaska County Library**

- 1. Call to order:** Needham at 10:01am
- 2. Election of 2023 trustee officers:**

MOTION by COOK to approve a duplicate slate of 2022 officers for 2023
SECOND by MORAN
MOTION CARRIED (all ayes, LUCYK absent)

- 3. Attendance:**

Trustees: D. Needham, R. Lucyk (absent), M. Moran, C. Cook, R. Wesley
Commissioner liaison: J. Sweet
Friends' liaison: M.R. Gillooly
Staff: J. Roberts, J. Willis
Public: None

- 4. Approval of agenda:**

MOTION by WESLEY to approve agenda as presented
SECOND by COOK
MOTION CARRIED (all ayes, LUCYK absent)

- 5. Approval of minutes:**

MOTION by COOK to approve minutes of 20 December 2022 as amended [page 4, meeting scheduled for 24 January 2023]
SECOND by MORAN
MOTION CARRIED (all ayes, LUCYK absent)

- 6. Public comment:** None

7. Treasurer's report / approval of expenditures:

MOTION by WESLEY to accept treasurer's report as presented

SECOND by COOK

MOTION CARRIED by roll call (all ayes, LUCYK absent)

MOTION by COOK to approve remaining expenditures for December 2022 in the amount of \$9,959.79, and January expenditures in the amount of \$13,913.88, as presented

SECOND by WESLEY

MOTION CARRIED by roll call (all ayes, LUCYK absent)

8. Director's report: Placed on file

9. Friends of the Library report: Oral report by Gillooly; trivia nights returning in spring

10. DDA Director report: Number of projects in process; Railroad Square sale to Village; designation of Railroad Square as a park in process

11. Millage working group: Ballot language to be submitted to trustees for consideration in February

12. Fundraising working group: HKM report submitted; proposed \$6 million project documents in process, expected to be complete in February

13. Unfinished business:

a. Security cameras: Director will research funding for an overall safety and security grant

MOTION by WESLEY to accept TKS proposal as accepted

SECOND by MORAN

MOTION RESCINDED by WESLEY

b. Library master plan: In process; updated language expected in February

c. Lucyk term reappointment: County commissioners re-appointed Lucyk to a further 5-year term

14. New Business:

- a. **2023 meeting schedule:** Discussed and agreed upon by trustees
- b. **FY 2022/2023 (calendar year 2021) state aid report:** In process; deadline to submit is 31 January 2023

15. Commissioner liaison report: Sweet will continue as library liaison; trustees express appreciation for Commissioner Sweet's regular attendance and valuable input

16. Items for future agenda:

- a. None submitted

17. Public comment: None

Next meeting scheduled for: 28 February 2023 at 10:00am

18. Adjournment: 11:15am

Respectfully submitted

Jadyn Willis

Recording Secretary