

Policy 2.2.1 Asset Disposal Policy

Any salvage, surplus material or equipment so determined by the Director may be disposed. The Library Treasurer shall determine the value of the salvage, surplus material or equipment. If the value is less than \$500, the Library Treasurer may direct the disposal of the surplus in a manner which is determined to be in the best interest of the Library. If the value is equal to or greater than \$500, the Library Trustees may dispose of the surplus in a manner which is determined to be in the best interest of the Library. Deaccessioned library materials (books, audiobooks, DVDs, and other materials) shall be sold at an annual Friends of the Kalkaska Library Book Sale.

Approved: 24 November 2020

Signature on file

Cash Cook, Board Secretary