

## **Policy 4.1.1 COVID-19 Plan of Service and Hours**

Our foremost concern being the safety and well-being of Kalkaska County Library staff and patrons, and in compliance with the relevant state and local orders and guidelines<sup>1</sup> relating to the novel coronavirus (COVID-19), the Kalkaska County Library Board of Trustees establishes the following Plan of Service and Hours of Operation, effective 24 June 2020.

Library patrons are required to social distance and to wear a face covering in accordance with Phase 5 of the MI Safe Start plan of May 7, 2020. We encourage patrons to limit the time of their library visits and to take advantage of curbside pickup service. Indoor library programs are suspended until further notice.

As the circumstances, laws, and regulations surrounding COVID-19 are constantly evolving, this policy is continually under review. The goal of the Kalkaska County Library Board of Trustees is to return to normal library operations as quickly and safely as circumstances warrant.

### **Library Hours are as follows:**

Monday	9:00am-5:00pm
Tuesday	9:00am-5:00pm
Wednesday	9:00am-7:00pm
Thursday	9:00am-7:00pm
Friday	9:00am-5:00pm
Saturday	9:00am-2:00pm
Sunday	Closed

**Approved: 23 June 2020 [Supersedes policy of 5 June 2020]**

**Signature on file**

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**Cash Cook, Board Secretary**

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<sup>1</sup> Executive Order 2020-114; MI Safe Start: A Plan to Re-Engage Michigan's Economy; Kalkaska County COVID-19 Preparedness and Response Plan