

## Appendix 2

### Request for Reconsideration of Library Materials

Most of the items we add to our collections are done so based on critical reviews. We also understand that not everyone shares the same viewpoints and tastes. By submitting this form, you are asking us to remove a particular work from our collection because of some objection you have to it. Please be as specific as possible and remember that you must sign and date the form as well.

Your Name \_\_\_\_\_

Address \_\_\_\_\_

City, State & Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Please check the material's format:  Book  Audio  Video  
 Magazine  Other

Title \_\_\_\_\_

Author/Performer \_\_\_\_\_

Publisher/Producer \_\_\_\_\_

The following questions are to be answered after you have read, listened to or watched the work in its entirety. If you need more room, please attach additional sheets.

1. To what in the material do you object? (Please be specific; citing pages, minutes into a movie, etc.)

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2. What do you believe is the theme or purpose of this material?

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3. What do you feel might be the result of someone using this material?

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4. What did you find worthwhile in this material?

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5. What recommendations do you have for other titles on the same subject and in the same format?

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Signed \_\_\_\_\_ Date \_\_\_\_\_

After completing this form, you may drop it off at the check-out desk or mail it to us at this address:

Kalkaska County Library  
Attn: Reconsideration Request  
247 S. Cedar St.  
Kalkaska, MI 49646

We will review the item that you are requesting we reconsider. You should expect a written response to your request in a week to ten days.

Thank you for your interest.