

**Capital Campaign Committee  
Minutes  
22 January 2020, 5:30pm**

- 1) CALL TO ORDER: 5:30pm
- 2) ATTENDANCE/INTRODUCTIONS: T. Stobert, C. Penny, D. Dalton, D. Manchester (absent), D. Jerdee (absent), K. Little (absent), M. Babcock, C. Cook, L. McCallum, K. Kaberle, J. Roberts
- 3) REPORTS:
  - a) FINANCIAL: ~ \$386,766 in 472; ~ \$92,000 Friends of the Library. ~ \$2,000 donated in January
  - b) COMMITTEE CHAIR: Stobert update
  - c) FRIENDS LIAISON: Coville update
  - d) BOARD LIAISON: Cook update; MEDC collaboration
- 4) UNFINISHED BUSINESS:
  - a) Campaign headshots: Nearly complete; Capture Me Photography
  - b) Status of website and case statement: Roberts update
  - c) Collaboration with Friends group + endorsements: Need website compatibility
- 5) NEW BUSINESS
  - a) Review of campaign timeline
  - b) Donor pipeline + growing prospect list
  - c) 2020 meeting schedule: TBD
- 6) ITEMS FOR FUTURE AGENDA
  - a) Building the prospect pool
  - b) Fundraising training, Penny
  - c)
- 7) NEXT MEETING SCHEDULED FOR: TBA
- 8) ADJOURNMENT AT: 6:35pm

RECORDING SECRETARY:  
JOHN ROBERTS