

**KALKASKA COUNTY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
28 MAY 2019, 9:00AM**

- 1) CALL TO ORDER: Needham at 9:00am

- 2) ATTENDANCE/INTRODUCTIONS:
 - a) BoT present: D. Needham, R. Lucyk, M. Moran, C. Cook, K. Peress
 - b) BoC present: None
 - c) Friends of the Library liaison: M. Gillooly
 - d) Staff present: J. Roberts
 - e) Public present: K. Zeits



- 3) ADOPTION OF AGENDA:

**MOTION by MORAN that the agenda be approved as presented
SECOND by COOK
MOTION CARRIED**

- 4) MILLAGE PRESENTATION: Karrie Zeits, Sondee, Racine & Doren
Zeits presented on acceptable campaign practices and on campaign violations

- 5) ACCEPTANCE AND APPROVAL OF PREVIOUS MINUTES:

**MOTION by PERESS to approve minutes of 23 April 2019 as presented
SECOND by MORAN
MOTION CARRIED**

- 6) CALL FOR PUBLIC COMMENT:
 - a) M. Moran on descriptive elements in minutes

- 7) REPORTS

- a) Financial report/Approval of bills

Banking Report shows that our total fund balance as of April 30 is \$943,794, which includes two guess-timated amounts in green, the approximated values of two CDs at Huntington Bank. This balance is a lot bigger than last month, due mostly to the fact that we are suddenly credited with the \$186,000 + of current property tax revenues. (Covered later). I cannot explain why our total BANK balance is so different than our Total FUND balance. It appears to mostly be due to the discrepancy between 271 fund bank- and fund balances.

The report on Revenues indicates we are \$12,750 underfunded by current tax revenues. I don't know if this means those are delinquent taxes or what. We once believed that the county borrowed money to make up for the lack of millage money below the expected revenue, so we always got the full amount budgeted. Nothing we can do about this anyway, we have budgeted to appropriate \$26,130 from our fund balance if necessary. We know we are earning over \$450

a month in interest on funds in 271, so the number in "interest" is not current. Still no State Aid revenue reported. Penal fines still running behind.
Expenditures are mostly on track, but the questions remain as to the Health- and Dental insurances. They were supposed to be looking into something in error there. "Transfer Out" is not really an expenditure---it is just a transfer to 472, between our own funds, so red ink there is not worrisome. We're only a third of the way into the year, so there is plenty of time to adjust expenditures to stay on budget.

MOTION by COOK to accept Treasurer's Report as presented

SECOND by PERESS

MOTION CARRIED by roll call: (All ayes)

MOTION by COOK to approve expenditures in the amount of \$13,337.23 and supply an updated bills report for \$1,349.85 at the June Trustees meeting.

SECOND by LUCYK

MOTION CARRIED by roll call: (All ayes)

- b) Director's report: (attached)
- c) Friends of the Library report: (attached)
- d) Board of Commissioners Liaison communication – None
- e) DDA report: C. Cook reported on streetscape donation
- f) Committee reports:
 - i) Millage: Roberts reported on voter perceptions
 - ii) Fundraising: Roberts reported on campaign committee composition

8) UNFINISHED BUSINESS

- a) KCL/County Contract—Otsego's Seuryck model: appointment with Maureen Derenzy of Otsego County Library
- b) Naxolone
- c) Committee to update policy manual: Moran and Lucyk appointed to committee

9) NEW BUSINESS

- a)
- b)

10) OTHER BUSINESS

- a)

11) ITEMS FOR FUTURE AGENDA:

- a) Schedule of township meetings to board
- b)
- c)

12) CALL FOR PUBLIC COMMENT:

13) Next meeting scheduled for: June 15 at 10:00am, Commission on Aging

14) ADJOURNMENT AT:

Respectfully Submitted,

John Roberts
Recording Secretary