

**Kalkaska County Library Board of Trustees Special Meeting Minutes  
To Address Authorizing the Phase II Environmental Study for the North Property  
November 10, 2015 at 9:40a.m.**

1. Call to Order at 9:45 by L. Cervone
2. Attendance/Introductions  
BOT present: L. Cervone, M. Moran, M. Judge (via phone). Absent: S. Burns, L. Wolcott  
BOC present: none  
Friends of the Library Representative: none  
Staff present: B. Chaplin, D. Bull  
Others present: none
3. Adoption of Agenda  
**MOTION:** by Moran to approve agenda  
**Second** by Judge (via telephone)  
**Motion approved**
4. Call for Public Comment: none
5. **Discussion re: Authorizing the Phase II Environmental Study for the North Property**  
**MOTION:** by Moran to authorize Otwell Mawby to complete Tasks 1 and 2 of the Phase II proposal within the 45 day requirement.  
**Second** by Judge  
**Motion approved by Moran, Judge (via telephone), Cervone. Absent: Burns, Wolcott**
6. Call for Public Comment: none
7. Adjournment:  
**MOTION:** to adjourn by Moran at 10:19  
**Second** by Cervone  
**Motion approved**

Respectfully Submitted,  
Deb Bull  
Recording Secretary