KALKASKA COUNTY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
April 21 2015

1. Call to order: Meeting called to order by President L. Cervone at 10am

2. Attendance:
   BOT present: L. Cervone, L. Wolcott, M. Judge, M. Moran
   Absent: S Burns
   BOC present: none
   Friends of the Library representative present: M. R. Gillooly
   Others present: none
   Staff present: B. Chaplin, M. Coville

3. Approval of Agenda
   MOTION: Motion made to approve agenda (as amended) made by M. Judge
   Second: L. Wolcott
   MOTION PASSED

4. Acceptance and approval of previous Minutes
   MOTION: motion made to accept Minutes as corrected made by M. Judge
   Second: L. Wolcott
   MOTION PASSED

5. Public comment: none

6. Reports:
   6a. Financial report
   We have a total of $1,175,462, with $373,870.26 at Chemical Bank, $437,033.66 at FACU, and $364,558.62 at 4 Front. This money is divided between 271 of $504,268, 471 of $133,710, and 472 of $537,485. County has not yet properly accounted for the re-designation of the one $100,000 CD at 4-Front from 271 to 472.

   Tax revenues have caught up to our budgeted projection and now stand at $161,816 vs projected $160,000. Penal fines may be running behind projections, unless we get a hefty "balance due" adjustment from Clerk's office in July or August. There are still questions about whether we got this in 2014. We may have to amend our budget to deal with the transfer of $23,500 saved from 271 operations in 2014 to the Building Fund; this makes it appear as a large over-expenditure in 2015, even though it is just a transfer between accounts.

   Approval of Bills
   MOTION: Motion made to pay bills made by M. Judge
   Second: L.Wolcott
   YES votes: L. Wolcott, M. Judge, M. Moran, L. Cervone

Absent: S. Burns
MOTION PASSED

6b. Director's report
Hard drive failures on Mac computers are being addressed. Explanation was given regarding letter addressing BOT members' terms. It has been decided to add a part-time (3 day a week) person to the staff to ease reliance on subs.

6c. Friends of the Library report
M.R. brought everyone up to date on Friends activities, discussed the Used Book Sale, Unique Antique Roadshow, Friends Garage Sale and Christmas in July Craft classes.

6d. Board of Commissioners Liaison report: none

6e. DDA Representative report: none

6f. Committee reports
I.) Strategic Planning: none.
A meeting has been tentatively set for 4.29.15 at 9am.

7. Unfinished Business: none

8. New Business:
I.) Proposed adoption of a No-Smoking policy. Tabled
II.) Proposed change in BOT meeting time date. Discussion held and it was decided to change dates when or as needed.

9. Other Business: M. Moran distributed instructions on accessing bank information

10. Items for future agenda: No-Smoking policy

11. Public Comment: none

12. Adjournment
MOTION: Motion to adjourn made by M Judge
Second: L Cervone
MOTION PASSED

Respectfully submitted,
M. Coville

The next regular meeting will be: May 19th at 10am.