

Strategic Planning Committee  
Thursday, June 22, 2017  
4:30 p.m.  
**Kalkaska County Library**

1. Call to Order: By L. Cervone at 4:30 p.m.
2. Attendance / Introductions:  
BOT: L. Cervone, M. Moran, D. Needham, C. Cook  
Friends of the Library: D. Wildfong, S. Hicks, M. Coville, M.R. Gillooly, B. Wesley  
Staff: J. Roberts, D. Bull
3. Public Comment: None
4. Unfinished Business
  - a. Discuss Next Steps – Feasibility Interview Results  
The group discussed the next steps recommended by Zrimec and Wick.
    - 1) Secure community leaders – **A/I – L. Cervone & C. Cook will work on this during the month of August.**
    - 2) Develop a Case Statement – pending Communication Plan
    - 3) Develop a Communication Plan – **A/I – L. Cervone & J. Roberts will meet with Rotary Charities to discuss. Status: Meeting scheduled for June 28, 2017.**
    - 4) Meet with K. Rogols – **A/I – D. Needham will contact Rogols to secure a meeting time in August. Will also request any documentation he could share with the committee prior to that meeting.**
    - 5) Consult with other community leaders – **A/I – L. Cervone & C. Cook will work on this during the month of August.**
5. New Business
  - a. O & M Millage Renewal – **A/I – M. Coville will request L. Wolcott's assistance. Status: L. Wolcott will schedule a meeting in August to begin this process.**
  - b. Lessons Learned meeting with Interlochen & Fife Lake Library – **A/I – L. Cervone will schedule during the latter part of the 3<sup>rd</sup> quarter.**
6. Other Business

- a. Demolition RFP – This RFP is pending a timeline by the Board. **Status: The Board has tentatively pushed the RFP date out to July 28, 2017.**
- b. C2ae – C2ae agreed to provide a breakdown of costs of the conceptual drawing once D. Jensen returns from vacation. A conference call will then be scheduled to discuss with c2ae to address any questions/concerns.
- c. Timeline – The group reviewed and revised the Timeline. **A/I – L. Cervone will send out the revised timeline with the minutes.**

7. Action Items: See above

8. Call for Public Comment: None

9. Adjournment at 5:25 p.m.