

**Kalkaska County Library Board of Trustees and Strategic Planning Committee
Special Joint Meeting Minutes
To Address Strategic Planning
Feb 18th, 2016**

1. Call to Order at 10:32
2. Attendance/Introductions
BOT present: Lynnette Cervone, Mike Moran, Lorraine Wolcott (Cook and Lucyk absent)
BOC present: none
Friends of the Library: Marilyn Coville, Marilyn Judge, Diana Needham, Fred Vonalt,
Becky & Gary Wesley
Staff present: Bradley Chaplin, Rachael Birgy, Deb Bull
Others present: S. Burns, G. Gentilia;
Guests: Jay Zrimec, Bob Wick
3. Call for Public Comment: none
4. Planning
 - Zrimec / Wick – background presentation
 - Is KCL on the right track? Discussion
 - How has Zrimec/Wick assisted Interlochen?

Feasibility Study; Counseling & Training for: Discovery/ Research, Budget,
Team building, Case Statement, Marketing, Time Management, Implementation
 - Feasibility Study – Mechanics of process: Discussion
 - Structural Assessment and Conceptual Design: Discussion
 - Capital Campaign and Marketing process: Discussion
 - Other: engaging consultation discussion
5. **MOTION:** by Needham to seek proposals from Zrimec & Wick for Consultant Services for Pre-Feasibility preparation and for a Feasibility Study
Second by Moran
Motion approved (unanimously)
6. Call for Public Comment: none
7. Adjournment:
MOTION to adjourn at 12:10

Respectfully Submitted,
Deb Bull
Recording Secretary