

KALKASKA COUNTY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
April 25, 2017 @ 10:00a.m.

1. Call to order: Meeting called to order by President Lynnette Cervone at 10:04a.m.
2. Attendance/Introductions
BOT present: M. Moran, L. Cervone, D. Needham, C. Cook, R. Lucyk
BOC present: none
Friends of the Library Representative: M.R. Gillooly
Others present: E. Crafts (Networks NW)
Staff present: D. Bull, J. Roberts
3. Adoption of Agenda
MOTION: by Needham to approve agenda (as amended)
Second by Cook
Motion approved
4. Acceptance and Approval of previous Minutes
MOTION: by Needham to approve 3.20.17 Special Meeting Minutes
Second by Cook
Motion approved

MOTION: by Moran to approve 3.21.17 Regular Meeting Minutes
Second by Needham
Motion approved

MOTION: by Moran to approve 3.22.17 Special Meeting Minutes
Second by Needham
Motion approved

4.3.17 Special Meeting Minutes (informational only)

MOTION: by Cook to approve 4.17.17 Special Meeting Minutes as amended
Second by Moran
Motion approved
5. Call for Public comment: none
6. Reports
6f i) b: Elise Crafts Networks NW report (see attached): Roberts, Cook & Cervone will represent the Library at focus group meetings.
6a. Financial Report/Approval of Bills
As of the first of April, Library Fund balances stand at (271) \$305,555.87, (471) \$106,201.33, and (472) \$352,614.05, for a total of \$764,371.25. Bank balance is \$764,121.25, which is exactly \$250 less than fund balance, and obviously due to the "Cash Imprest" line on the 271 balance sheet.
Revenues look horrible-- we still have no credit for any collected taxes, (and no deferred tax asset on the balance sheet), so we show a negative \$184,000+ there. Also, we are still running behind on penal fines, about \$7,300 behind target for the year. Average per month is only about \$7100, which has improved, but less than the \$9500 per month we estimated in the budget. Next month receipts are larger,

\$10,893.

Expenditures are well below target YTD, with these line items to watch:

Utilities(920) Professional Services(864), Public Relations(880), all are outpacing budget, but not yet overspent. Legal expense (831) may be one to watch, as we go forward with our project, and the idea of a "contract" with the County.

Activity in the New Construction Fund, 472, saw revenues of \$911.61, of which \$889.41 was interest on our CDs, and \$22.20 donations. Expenditures were \$15,265.00 paid to C2AE on the conceptual drawing project.

There is a maturing CD at FAFCU worth about \$25,400 in our 472 fund. Treasurer recommends that it be cashed, and the proceeds transferred to Chemical Bank Cash account. This will effectively cover the \$100,000 budget in that fund for 2017. We continue monitoring of the amounts we submit against each line item versus what shows up when the County sends out the SBR. At the end of March, there was disagreement in 864 Professional Services & Ed, 920 Utilities, 931 Maint. B&G, and 933 Computer Maint.

Work is progressing on a program to automate the Bills/Voucher generation process.

MOTION: by Lucyk to accept Treasurer's Report

Second by Cook

Motion approved

MOTION: by Needham to pay bills

Second by Lucyk

Motion approved by Needham, Lucyk, Cook, Moran, Cervone

6b. Director's report: new Lego kits; statistics; library green space; outreach to schools & Health Center daycare;

6c. Friends of the Library report (see attached)

6d. Board of Commissioners: Board considering moving meetings to evenings

6e. DDA report: planning underway to obtain movie screen

6f. Committee reports

I.) Strategic Planning: Feasibility Study Interviews are underway; Project Document to be sent for review;

a. Committee updates

b. Networks NW presentation (see above)

7. Unfinished Business

7a. Employee Handbook review committee: Lucyk, Roberts, Moran

7b. Otwell Mawby: waiting on in-kind language, contractors list and invoice

7c. Clare Membelia/TIFF: more information to come

8. New Business

8a. KCL/County Contract ala' Otsego's Seurnyck model: no action

8b. Mission Statement, Vision Statement, and goals revisions - review

8c. Maturing FAFCU CD

MOTION: by Moran to direct County Treasurer to cash FAFCU CD #165337-330 (472 funds) and transfer the funds to Chemical Bank's 472 account.

Second by Cook

Motion approved by Moran, Cook, Lucyk, Cervone (Needham absent)

9. Other Business:

9a. New Director review coming soon, via Survey Monkey.

10. Items for future agenda

10a. KCL/County Contract ala' Otsego's Seurnynck model

10b. Adoption of new Mission Statement, Vision Statement,

10c. Energy audit consideration

10d. Penal Fines

10e. Clare Membelia/TIFF

11. Call for Public Comment: none

12. Adjournment at 12:22

Respectfully submitted,
Deb Bull
Recording Secretary

MEMO

TO Kalkaska County Library Board

FROM Elise Crafts, Networks Northwest

SUBJECT April 25th Meeting Discussion Items

DATE April 18, 2017

The Kalkaska community planning process, by which four agencies (DDA, Village, County, and Library) are creating/updating five plans (DDA plan update, Village Master Plan update, Village Recreation Plan update, County Recreation plan update, and Library Master Plan) is entering a new stage and needs your input!

The organizational team, with representation from the agencies mentioned above, has facilitated several public input opportunities early in the planning process – Speak Up Kalkaska! held on February 1st and a survey distributed on February 2nd and closing March 24th. The results are enclosed for your reference and the analysis of these results will be presented at the April 25th meeting.

The next steps are to analyze the goals and priorities of each agency. This analysis will be performed in focus groups (held in May or early June) by applying guiding principles to evaluate identified goals/priorities. Each agency will use the same guiding principles. These have been drafted by the organizational team and are enclosed for your review.

Not only will the focus groups help to determine which Library Master Plan goals/priorities are most critical, feasible, and sustainable – these will also offer an additional input opportunity for the public to attend. After the focus groups conclude (each agency is hosting at least one focus group in May/June), Networks Northwest will draft the plans from June – August and the organizational team will reconvene in September for an initial review of the draft plan.

In summary, the April 25th meeting discussion points will include:

- a) Presentation regarding public input results
- b) Discuss guiding principles & next steps
- c) Designate representation to the Library Master Plan focus group

Encl:
Public Input Report & Analysis
Survey Monkey and Speak Up Kalkaska! data
Guiding Principles

Kalkaska County Library Master Plan 2017

Public Input Report & Analysis

Background

In 2017, the Village of Kalkaska, Kalkaska Downtown Development Authority (DDA), Kalkaska County, and Kalkaska County Library teamed up to plan collaboratively for the future vision of the Kalkaska community and the role each entity will play in making that vision a reality.

This process will result in the creation of a new Library Master Plan and updates to the existing Village Master Plan, Village Recreation Plan, DDA Plan, and County Recreation Plan.

Public Input

These agencies offered several public input opportunities early in the planning process. On February 1, 2017, *Speak Up Kalkaska!*, a community input event, was hosted at the Kalkaska High School Auditorium. Nearly two hundred (200) residents, business owners, and other stakeholders attended the event and provided their feedback via four poster stations (one each for the Library Master Plan, Village Master Plan, DDA plan, and Village/County Recreation plans). Each poster contained a mix of multiple choice and open-ended questions. The multiple-choice questions were limited to the “top three” choices, to encourage participants to prioritize their values and discourage “all of the above” feedback.

Immediately following the event, on February 2, 2017, an electronic survey consisting of the same questions, was released via Survey Monkey by the agency staff and volunteers spearheading this process. Those individuals distributed the survey by email to their networks and hard copies were available at the Library building. The survey was available until March 24, 2017 and during that time two hundred and sixty-four (264) responses were received.¹

The Library, Village, County, and DDA will use these input opportunities and resulting feedback to:

- Determine where and how to focus future activities
- Determine plan goals related to community priorities
- Encourage public participation in the community planning process

The following report summarizes the Village Master Plan community feedback with some background information on each question in order to aid in analysis. Complete event and online survey results are included as attachments to this document.

¹ It is possible that individuals who attended *Speak Up Kalkaska!* provided additional and/or repeat feedback via the distributed survey.

Introductory Note: Using the Survey Results

When reviewing survey results, it's important to note that the questionnaire is not a statistically valid survey. Results must be balanced with additional data sources and dialogues, including committee discussion, focus groups, other forms of public input, and research and analysis. Further, survey responses are only one factor to consider when engaging in discussion and making decisions about plan content and goals, and as such should be evaluated in the perspective of the planning process as a whole: as a single dataset created at the beginning of the process, survey results will help to point the way towards additional research, input opportunities, and discussion throughout the process.

Demographics

Demographic data is only available for the distributed survey responses. The Speak Up Kalkaska! event did not require attendants to provide demographic data before participating.

Of the two hundred and sixty-four (264) survey responses, fifty-three (53) respondents reside within the Village of Kalkaska, one hundred and sixty-seven (167) respondents reside within Kalkaska County (excluding the Village), and forty-four (44) respondents do not reside within the Village nor County.

Sixteen (16) respondents own a business within the Village and twenty-six (26) respondents own a business within the County (excluding the Village).

The results shown below will analyze the responses of all survey participants and Speak Up Kalkaska! attendants.

Kalkaska County Library Questions & Analysis

In 2016, the Library Board and staff identified the need for an updated five year plan to guide the library's programming, collections, budget, and potential replacement of the existing facility. A strategic planning committee, composed of Board, staff, and volunteer membership, was formed to facilitate the development of the plan. While participating in the Kalkaska Community Planning process with the Village, DDA, and County, the Library is also engaging with several external consultants to conduct a feasibility study, identify design options, and determine community support regarding the construction of a new library facility.

The library questions in the survey and at the Speak Up Kalkaska! event asked participants to consider what brings them to the library, how the library currently enhances the community, and what they would like to see in a new library.

Question 1 - What draws you to the library? (Pick no more than 3)

Survey Results

Two hundred and forty-two (242) participants responded to this question via the distributed survey. Those results are below:

1. Books (70%)
2. Free Internet/Computers (26%)

3. MELCAT – borrow books from other libraries (25%)
4. Children’s Programs (24%)
5. Adult Programs (19%)
6. DVD/CD Rental (19%)

The majority of respondents, seventy percent (70%), selected books, twenty-six percent (26%) selected free internet/computers, and twenty-five percent (25%) selected the MELCAT borrowing system, as one of their top three reasons to visit the library.

Forty-three “other” comments were submitted, eleven (11) of which stated the participant does not use the library, four (4) comments pointing to the library staff as a reason for visiting, and four (4) comments regarding the meeting/work space available for use.

Event Results

Speak Up Kalkaska! attendants’ responses vary slightly from the survey responses, with children’s programs identified as a top three priority, rather than the MELCAT program. Of the one hundred and sixty-nine (169) votes provided for this question, twenty-five percent (25%) were for books, twenty-two percent (22%) for children’s programs, and twenty-one percent (21%) for free internet/computers. The “other” comments provided were consistent with those submitted in the survey.

See the attached results for the complete dataset.

Question 2 – How can the library enhance the community? (Pick no more than 3)

Survey Results

Two hundred and forty-two (242) participants responded to this question via the distributed survey. The results are below:

1. New library with community space (66%)
2. Movies in the park (42%)
3. Technology Training (41%)
4. Health and Fitness Training (22%)
5. Inter-Village Trail Connector (21%)
6. Architectural match with existing downtown buildings (21%)

Two-thirds of respondents selected new library with community space, forty-two percent (42%) selected movies in the park, and forty-one percent (41%) selected technology training as a top three opportunity for the library to enhance the Kalkaska community.

Twenty-seven (27) “other” comments were submitted, seven (7) of which expressed a desire for expanded programming and class opportunities for all ages, in the areas of arts, technology, and finance. Five (5) comments expressed the need for extended hours or collections offered by the library.

Event Results

Speak Up Kalkaska! attendants' responses are consistent with the survey results.

See the attached results for the complete dataset.

Question 3 – What would you like to see in a new library? (Pick no more than 3)

Survey Results

Two hundred and forty-two (242) participants responded to this question via the distributed survey. The results are below:

1. Community Space (68%)
2. Hosting Events (41%)
3. Conference Room (40%)
4. Quiet Study Space (38%)
5. Social Gatherings (28%)
6. Kitchen Space (12%)
7. Maker Space (8%)

Similarly to question 2, two-thirds of respondents selected new library with community space as a top three priority for the new library. Forty-one percent (41%) selected hosting events, and forty percent (40%) selected conference room as among their top three priorities for a new library.

Nineteen (19) "other" comments were submitted, five (5) of which expressed the desire for a comfortable and inviting space, "...need a place to just sit and sip their coffee and read with good lighting". Two (2) comments expressed a desire for additional classes and programming, similar to the comments in question two. Two (2) comments spoke to the new library's location in relation to its surroundings, referencing the need for safe pedestrian amenities and connectivity to downtown.

Event Results

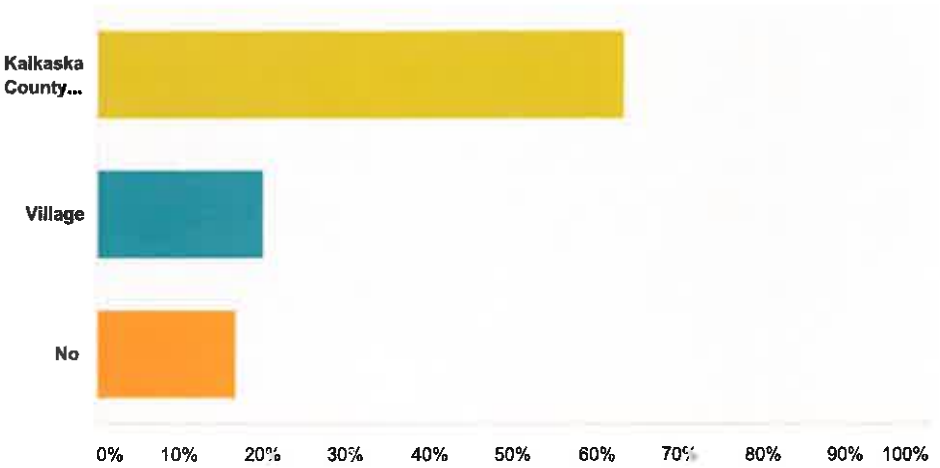
Speak Up Kalkaska! attendants' responses vary from the survey results, with a quiet study space identified as a top three priority for a new library, rather than hosting events. The comments submitted at the event are consistent with those received in the survey.

See the attached results for the complete dataset.

Kalkaska Community Planning Survey - Library Results

Q2 Do you live in Kalkaska (principal residency)?

Answered: 264 Skipped: 0

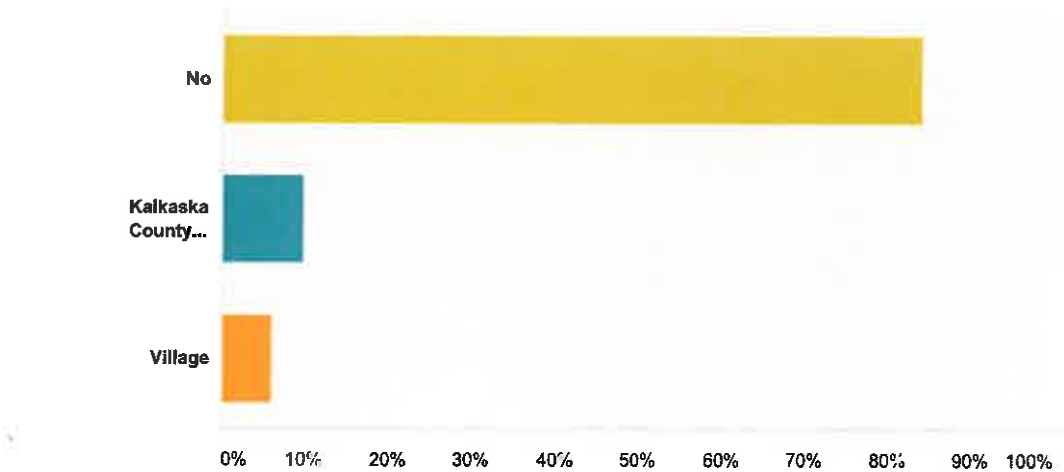


Answer Choices	Responses	
Kalkaska County (excluding Village)	63.26%	167
Village	20.08%	53
No	16.67%	44
Total		264

Kalkaska Community Planning Survey - Library Results

Q3 Do you own a business in Kalkaska?

Answered: 264 Skipped: 0

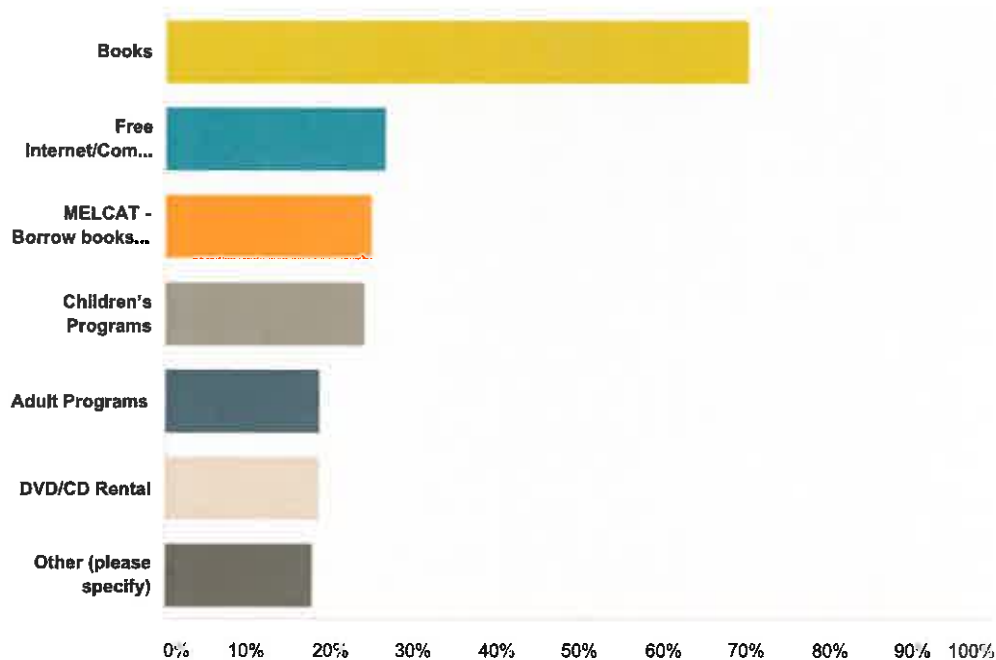


Answer Choices	Responses	
No	84.09%	223
Kalkaska County (excluding Village)	9.85%	26
Village	6.06%	16
Total		264

Kalkaska Community Planning Survey - Library Results

Q4 What draws you to the library? (pick no more than 3)

Answered: 242 Skipped: 22



Answer Choices	Responses
Books	70.25% 170
Free Internet/Computers	26.45% 64
MELCAT - Borrow books from other libraries	24.79% 60
Children's Programs	23.97% 58
Adult Programs	18.60% 45
DVD/CD Rental	18.60% 45
Other (please specify)	17.77% 43
Total Respondents: 242	

#	Other (please specify)	Date
1	Sons tutoring	3/8/2017 3:23 PM
2	NA	3/8/2017 2:59 PM
3	the hope for free community computer classes	2/27/2017 2:47 PM
4	free newspaper - Express	2/22/2017 4:51 PM
5	Able to do paperwork away from home.	2/15/2017 2:03 PM
6	Assistance with IT/website needs	2/13/2017 10:11 AM
7	We	2/13/2017 9:20 AM
8	Teen/adult programs	2/11/2017 11:04 PM

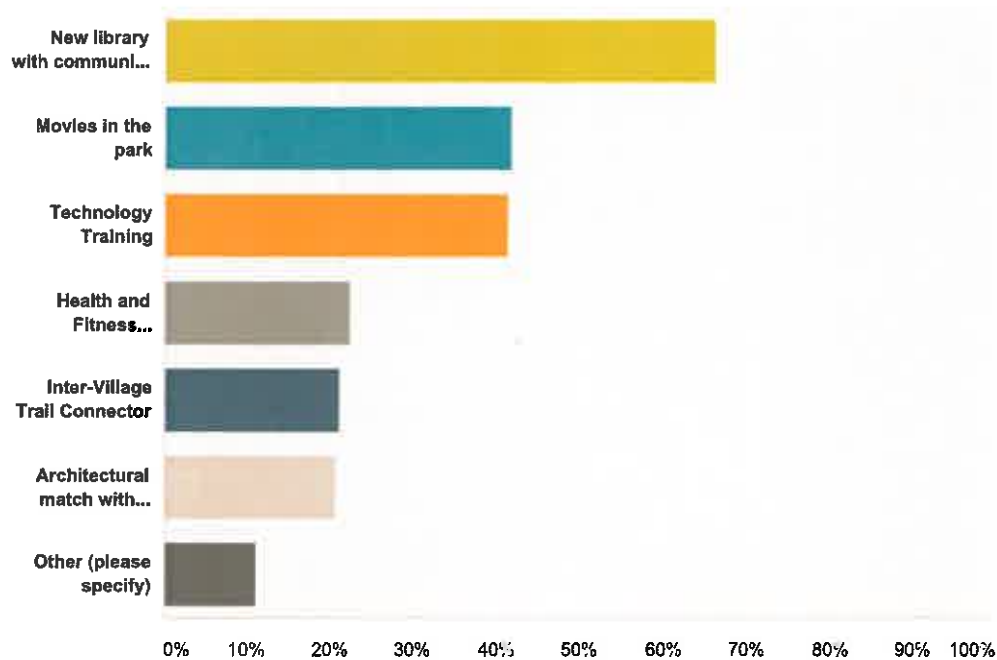
Kalkaska Community Planning Survey - Library Results

9	Meeting room community room	2/11/2017 3:36 PM
10	copy machine	2/10/2017 9:49 PM
11	Books on tape	2/9/2017 11:06 PM
12	audio books	2/9/2017 10:20 PM
13	Nice people working there...	2/9/2017 8:26 PM
14	Don't use the library	2/9/2017 1:52 PM
15	na	2/9/2017 12:50 AM
16	im sorry but i dont use the librarie.	2/8/2017 9:53 PM
17	Genealogy Research	2/8/2017 8:11 PM
18	Nothing I get what I need off of the internet.	2/8/2017 7:58 PM
19	never use the library	2/8/2017 3:07 PM
20	meeting space	2/8/2017 11:43 AM
21	I LOVE ebooks!	2/7/2017 1:30 PM
22	meetings	2/6/2017 12:57 PM
23	I'm not sure. I think that the role of the library has changed dramatically over the past many yewars. I'd like to see a forum where the library Board can discuss their changing role and solicit community comments.	2/6/2017 10:17 AM
24	Don't really use the library	2/5/2017 8:52 AM
25	books on tape	2/3/2017 9:27 PM
26	the craft program and also the wine auction!	2/3/2017 5:00 PM
27	nothing	2/3/2017 2:59 PM
28	Books on tape/CD	2/3/2017 1:20 PM
29	n/a	2/3/2017 12:00 PM
30	never been there	2/3/2017 11:46 AM
31	xxx	2/3/2017 11:23 AM
32	e books	2/3/2017 10:42 AM
33	Online lending - overdrive	2/3/2017 10:03 AM
34	Seeing the staff.	2/3/2017 9:13 AM
35	Donate books and community resoruces	2/2/2017 1:59 PM
36	Online books	2/2/2017 1:28 PM
37	Help with computer	2/2/2017 12:45 PM
38	WHAT THE PUBLIC WANTS	2/2/2017 12:30 PM
39	N/A	2/2/2017 8:29 AM
40	Digital material-overdrive and community collaboration	2/1/2017 6:46 PM
41	Helpfulness of people who work/volunteer there.	2/1/2017 10:13 AM
42	Social activities	2/1/2017 9:34 AM
43	Staff	1/30/2017 2:38 PM

Kalkaska Community Planning Survey - Library Results

Q5 How can the library enhance the community? (pick no more than 3)

Answers: 242 Skipped: 22



Answer Choices	Responses
New library with community space	66.12% 160
Movies in the park	41.74% 101
Technology Training	41.32% 100
Health and Fitness Training	22.31% 54
Inter-Village Trail Connector	21.07% 51
Architectural match with existing downtown buildings	20.66% 50
Other (please specify)	11.16% 27
Total Respondents: 242	

#	Other (please specify)	Date
1	Unsure	3/8/2017 7:16 PM
2	Its fine the way it is	3/8/2017 4:19 PM
3	Financial classes	3/8/2017 3:51 PM
4	NA	3/8/2017 2:59 PM
5	Please offer basic computer classes for free	2/27/2017 2:47 PM
6	Increased selection of materials.	2/13/2017 9:39 AM
7	Open on the Weekends saturday / Sunday.	2/15/2017 2:03 PM
8	NaNoWriMo	2/11/2017 8:18 PM

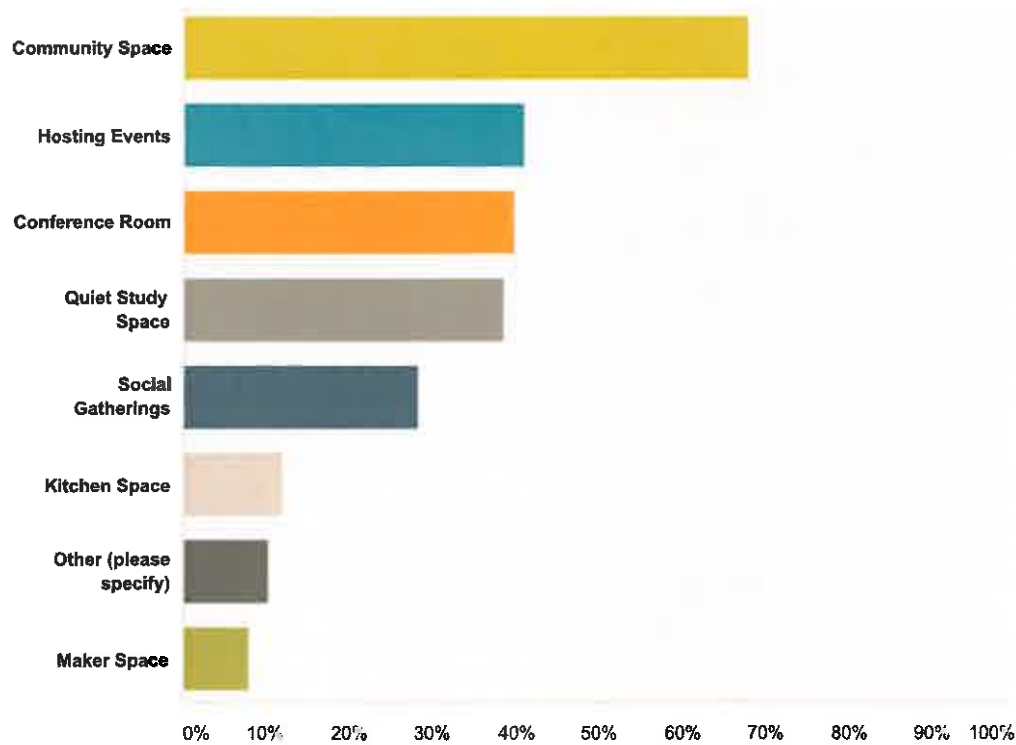
Kalkaska Community Planning Survey - Library Results

9	Longer hours	2/11/2017 7:47 PM
10	Enhance programs to include music	2/11/2017 9:33 AM
11	na	2/9/2017 12:50 AM
12	Newer better selection of books	2/8/2017 8:55 PM
13	It will not happen!	2/3/2017 7:58 PM
14	never use the library	2/8/2017 3:07 PM
15	new library with community space in the big open area with tennis courts, baspetball hoops (see lake city: they have an awesome library community space) their community signage is awesome too	2/8/2017 10:07 AM
16	business meetings	2/6/2017 12:57 PM
17	Movies in railroad square would make more sense based on location.	2/5/2017 8:52 AM
18	more writer visitations and adult classes as painting etc	2/4/2017 11:19 AM
19	books if it were a nicer space, meetings and gathering space	2/3/2017 2:59 PM
20	n/a	2/3/2017 12:00 PM
21	Better more reliable children's programs	2/3/2017 11:58 AM
22	Encourage learning and knowledge	2/3/2017 11:46 AM
23	xxx	2/3/2017 11:23 AM
24	Computers for kids to utilize	2/2/2017 12:14 PM
25	Continued programming for all ages	2/1/2017 2:27 PM
26	Offer Classes - craft, cooking, extension	1/29/2017 12:44 PM
27	expanded collection	1/25/2017 9:48 PM

Kalkaska Community Planning Survey - Library Results

Q6 What would you like to see in a new library? (pick no more than 3)

Answered: 242 Skipped: 22



Answer Choices	Responses	
Community Space	67.77%	164
Hosting Events	40.91%	100
Conference Room	39.67%	96
Quiet Study Space	38.43%	93
Social Gatherings	28.10%	68
Kitchen Space	11.98%	29
Other (please specify)	10.33%	25
Maker Space	7.85%	19
Total Respondents: 242		

#	Other (please specify)	Date
1	Unsure	3/8/2017 7:16 PM
2	Its fine theway it is	3/8/2017 4:19 PM
3	NA	3/8/2017 2:59 PM
4	more basic computer classes free for community	2/27/2017 2:47 PM

Kalkaska Community Planning Survey - Library Results

5	More space for more materials.	2/18/2017 9:39 AM
6	Seminars Finance , Travel, Food and Wine, Baking	2/15/2017 2:03 PM
7	I think sit and sip spaces are needed with big comfortable chairs... There are so many older people that need a place to just sit and sip their coffee and read with good lighting..	2/10/2017 9:49 PM
8	Display local artwork	2/9/2017 11:06 PM
9	Simple with focus on books & internet access.	2/9/2017 7:26 PM
10	na	2/9/2017 12:50 AM
11	It will not happen	2/8/2017 7:58 PM
12	more computers	2/8/2017 7:37 PM
13	never use the library	2/8/2017 3:07 PM
14	recreation opportunities in the community space (tennis courts, bike park, basketball hoops, outdoor fitness equipment loop) bike intown pedestrian path that ties into the library and community space.	2/8/2017 10:07 AM
15	Personally i would like to see the library off the busy main street. Parking is so limited and in the summer so risky to park on the street and safely exit car. Also for those children living west of 131 very difficult to walk. Certainly a moot point but thanks for listening.	2/4/2017 11:19 AM
16	spaces for study or instruction - conference rooms...class rooms	2/3/2017 2:59 PM
17	Quiet reading area with comfortable chairs	2/3/2017 1:14 PM
18	n/a	2/3/2017 12:00 PM
19	Improvement to the children's basement. Very difficult for kids to navigate, find what they are interested in.	2/3/2017 11:58 AM
20	xxx	2/3/2017 11:23 AM
21	Bigger children's area	2/3/2017 9:24 AM
22	Coffee shop	2/2/2017 1:49 PM
23	Quiet space!	2/2/2017 12:50 PM
24	Senior education	2/2/2017 12:45 PM
25	Nice Computer lab, Inviting space where young residents will go to do research,	2/2/2017 12:30 PM

Speak Up Kalkaska! Results
Kalkaska County Library

Question 1. What draws you to the library? (Pick no more than 3)	Votes	Percentage
Books	42	25%
Children's programs	37	22%
Free internet/computers	36	21%
Adult programs	24	14%
MELCAT - borrow books from other libraries	19	11%
DVD/CD rental	11	7%
Total Votes	169	

Other

1. E-books
2. Equipment rental, e.g. projector
3. Staff
4. MELCAT ebooks, similar to CADL (Capital Area District Library)
5. Provide more challenging reading material
6. More variety of periodicals, display challenging reading materials alongside popular items (for example New Yorker with Cosmo)

Question 2. How can the library enhance the community? (Pick no more than 3)	Votes	Percentage
New library with community space	53	29%
Movies in the park	34	19%
Technology training	28	15%
Inter-Village trail connector	27	15%
Health and fitness training	21	11%
Architectural match with existing downtown buildings	20	11%
Total Votes	183	

Question 3. What would you like to see in a new library? (Pick no more than 3)	Votes	Percentage
Community space	55	28%
Conference room	35	18%
Quiet study space	27	14%
Social gatherings	22	11%
Kitchen space	20	10%
Hosting events	20	10%
Maker Space	16	8%
Total Votes	195	

Other

1. Seminars - finance, gardening, etc
2. Maker space in industrial building next to library
3. Involve community's creativity into library aesthetics. For example, recruit school art class to create a mural inside and/or outside of library
4. Art exhibitions
5. Plants for fresh oxygen
6. Music - recitals, concerts, demonstrations
7. More diverse and challenging reading material

Village of Kalkaska Parks & Recreation
Kalkaska County Library
April 25, 2017 Board Meeting

Kalkaska Planning Guiding Principles

The following guiding principles will be used to evaluate the goals and objectives which have emerged from the Kalkaska planning process thus far. This method provides an objective and consistent evaluation method for each agency to evaluate their unique goals.

The guiding principles are listed below:

1. First step – Is the goal/objective **meaningful, purposeful, relevant** to the agency evaluating it? Due to the number of agencies participating in this process, County Park-specific objectives, for example, are **best** evaluated by the County Parks & Recreation agency.
2. Second step – evaluate the goal/objective via the guiding principles listed below:

Funding – The goal/objective is likely to receive funding (grant, private donation, crowdfunding, millage, etc)

Public Supports – The goal/objective is important to the public, based on the results of Speak Up Kalkaska!, follow-up survey, and previous planning processes.

Public Safety – The goal/objective supports, enhances, and **protects** public safety.

Economic Driver – The goal/objective supports new and existing jobs and business.

Sustainability – The goal/objective can be achieved utilizing existing capacity and resources, which can be reasonably maintained over its lifetime.

Compatibility – The goal/objective supports the other agencies' goals/objectives.

The guiding principles will be weighted evenly, i.e. each principle is worth two points. Below is an example of how these may be applied towards a specific goal:

Example:

The goal either,,,	Doesn't meet	0 points
	Somewhat meets	1
	Meets	2
Goal: Build new library facility.		
	Funding	1 point
	Public Support	2
	Public Safety	2
	Economic Driver	2
	Sustainability	2
	Compatibility	2
Total Score		11/12 points

Discussion Items:

1. Are the proposed guiding principles & evaluation process acceptable?
2. Are there additional guiding principles to add? Guiding principles to remove?
3. Does the point scale make sense (or should each principle equal 3 points, etc.)?

***Friends of the Library Financial Update:**

As of March 21, 2017 ---

Total assets (not counting New Library Savings/Checking)	\$8,955.59
New Library Saving/Checking	\$35,843.72

***Old Business:**

- Our annual Book Sale (at Northland Plaza) is scheduled for May 4 through 6, with set-up on May 3, at Noon.
- Jeannie Schoeneman has again generously donated one of her quilts for our Spring Quilt Raffle. This year's quilt is titled "Trout Time", and will be raffled off during the month of April with the drawing on April 30.
- The Second Painted Chair Silent Auction will run through the month of May, with the winners announced at the Ice Cream Social.
- Marilyn Coville has generously offered to hold our annual Garage Sale at her home. The Sale will be held on June 29 and 30, with set-up on Wednesday, June 28.

***New Business:**

- The Friends will be purchasing new shirts ("Friends of the Kalkaska Library"), and will begin selling them in May.
- On May 13, at 10:00 A.M., Poppy Hatinger will be presenting a special program --- "Willow in the Garden" --- sharing with all who will be attending how to grow, harvest, and use willow from our gardens.
- Author Angie Morgan will visit our Library on May 24, to discuss her new book, Sparks. Angie is a Kalkaska native. She is the daughter of Marilyn and Jerry Judge.
- Planned May classes will include painted tennis shoes (May 10), stone bird houses (May 17), basket making (May 20), and more.
- The Summer Reading Program theme this year is "Build a Better World". The kick-off date is June 19, with the program concluding on August 4.
- Dee Crawford will be picking up \$300 worth of books from Horizon Books to add to our "Books for Babies".

***The next Friends of the Kalkaska County Library Meeting is scheduled for Tuesday, April 25, 2017, at 4:00 P.M.**